

Welcome to the 2018 Orleans Dogwood Festival!

Thank you for your interest in becoming a vendor at this year's festival. Early entries are encouraged. Only a limited number of booth spaces are available and will be assigned in the order the entries are received.

Vendors may set up and stay any time during the period of April 23 – April 28. **Set up times are Monday through Friday, 9 a.m. to 1 pm only, Saturday 7 a.m. - 9 a.m.**

Limited access to the town park curb for setup and unloading is available during this time. Please use Veterans Way and replace barricades in a timely manner. Carnival hours are 5- 10 p.m. nightly, all day Saturday.

All setups are outside. Areas are approximately 10 ft. x 10 ft. Electric is available. For additional space please indicate on your application. Additional space is considered an extra area and should be paid for as such.

Your location will be staked with your name on Sunday, April 22nd. A receipt will be mailed to the address listed on your entry form to confirm that your entry and payment was received.

We look forward to sharing our 50th Annual Dogwood Festival with you.

Please contact us if you have any questions or concerns.
Orleans Chamber of Commerce, Inc.
P.O. Box 9 Orleans, IN 47452-0009

www.orleansdogwoodfestival.com

For more detail information Contact:
Jenny Sullivan Hopper | Phone: (812) 653-1155 | Email: jenny_hopper37@yahoo.com

2018 Dogwood Festival Vendor Guidelines

1. Due to the Orleans Town Council Ordinance there is to be no travel campers, mobile homes, nor travel trailers in the park, nor parked along the curbs surrounding the park. There is to be no driving on the park grounds. The use of bicycles, scooters, skateboards, in-line or roller skates is prohibited. Only tents and knockdown type booths will be permitted. You may only park around the curbs long enough to load and unload. The festival does not provide camping facilities.
2. The Dogwood Festival goes on rain or shine, so come prepared. There are **NO REFUNDS**.
3. Vendors must set up within their spaces and sell only the items listed on their application.
4. Vendors must furnish 50 feet or more of heavy duty extension cords UL LISTED FOR OUTDOOR USE ONLY. Cords must have proper plugs and be in good condition. ALL CORDS MUST BE PROTECTED from pedestrian vehicular traffic by duct tape, plastic or rubber shields that fit along the cords. We ask that you please comply with these rules without argument as they are required by the State Fire Marshal's Office.
5. Tents and/or canopies must be made of flame retardant or fireproof material. All other guidelines set forth by the Indiana State Fire Marshal's office must be adhered to.
6. You are to bring your own outdoor set ups. Be sure to bring your own tables, chairs, canopies, etc.
7. THE ORLEANS DOGWOOD FESTIVAL IS NOT RESPONSIBLE FOR ANY LOST, DAMAGED OR STOLEN MERCHANDISE. Limited overnight security will be provided.
8. The Dogwood Festival Committee reserves the right to ask you to remove items from your booth that may be considered to be in poor taste or not up to standards. This is strictly a family-oriented event. **ABSOLUTELY NO FIREARMS, KNIVES, FIREWORKS OR PORNOGRAPHIC MATERIAL WILL BE PERMITTED!**
9. Due to the fact that the festival committee has a contract with Brady Amusements to provide concessions and games **WE DO NOT ACCEPT ANY FOOD OR GAME VENDORS**.
10. Vendors are asked to properly dispose of trash.
11. There is to be **NO** use of alcoholic beverages or controlled substances. **NO** disorderly conduct, vulgar or profane language in the Town Park.

12. No person shall cut, break or pluck flowers or in any way deface the trees, shrubs, plants or turf within the town park. All other rules and regulations of Orleans Town Ordinance 2001-18 shall apply.

13. If you do not comply with these rules you will be convicted of a Town Ordinance violation and asked to leave immediately. Thank you for your cooperation.

2018 Dogwood Festival Vendor Entry Form

Business Name: _____
Primary Contact Name: _____
Address: _____
City, State ZIP: _____
Phone number: _____ Cell phone: _____
E-Mail Address: _____

Please give a detailed description of the goods you will be selling, as well as your intended date(s) of setup and operation.

Fee for one (10x10) area:

April 23-28\$50

Please make checks payable to Orleans Chambers of Commerce. There are NO refunds, no exceptions. Application deadline is April 20, 2018.

By signing below, you have read and agree to comply with the regulations set forth by the Dogwood Festival Committee and agree not to hold Orleans Chamber of Commerce liable for any damages/loss real or perceived.

Signed Name Date

Please mail completed entry form to:
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